



### **Introduction**

The Education Act 2011 places a statutory duty on schools to secure access for pupils to independent and impartial careers guidance. This should promote information for all options available to them including training, apprenticeships, education and employment. It should include a range of activities including taster days and work experience.

The Government's career strategy (Dec 2017) seeks to ensure that all young people in secondary school get a programme of advice and guidance that is stable, structured and delivered by individuals with the right skills and experience. Our careers programme aims to 'fit the needs and circumstances of our students'. The Baker clause, which came into effect on 2 January 2018, stipulates that schools must ensure that a "range of education and training providers" have access to pupils from year 8 to year 13, so that they can be informed what technical education and apprenticeship options are available (UK Government 2018).

Everton Free School & Football College work collaboratively with internal and external stakeholders to build a cohesive programme of careers education that meets the Gatsby Benchmarks to develop and improve our careers service. We are proactive in developing our links and partnership with The Careers and Enterprise Company (CEC) Liverpool to make further improvements to benefit all students and utilise the use of an Enterprise Adviser as part of the local network.

### **Gatsby Benchmarks**

*These benchmarks are:*

- Benchmark 1: A Stable Careers Programme
- Benchmark 2: Learning from Career and Labour Market Information
- Benchmark 3: Addressing the Needs of Each Pupil
- Benchmark 4: Linking Curriculum Learning to Careers
- Benchmark 5: Encounters with Employers and Employees
- Benchmark 6: Experiences of Workplaces
- Benchmark 7: Encounters with Further and Higher Education
- Benchmark 8: Personal Guidance

Through alternative provision and vocational opportunities and experiences, Everton Free School & Football College offer educational opportunities and experiences of the highest quality to young people aged 13-19. It is recognised that an effective CEIAG programme is vital to contributing to the raising of aspirations and enabling learners to make realistic and informed choices about their future employment options.

Our careers programme provides students with the opportunity to plan and manage their next steps effectively ensuring progression meets their needs. It promotes equality of opportunity, celebrates diversity and challenges stereotypes. It is designed to meet Gatsby benchmarks and conform to all statutory requirements.

Following the benchmarks ensures we are following best practice. The needs of our students are diverse and with the support of the Careers Hub we ensure that appropriate advice and guidance



for our students including the use of our own tutors to provide impartial advice enables us to provide appropriate positive destinations for all our students.

We aim to support all students to make realistic and informed decisions about their future by raising aspirations and providing impartial advice and guidance through:

- Developing the skills and attitudes needed for adult and working life
- Making informed decisions as a valuable citizen
- Ensuring students are aware of the range of opportunities available to them
- Are equipped with decision making skills to manage their next steps
- Using all the resources available to use so that students make informed choices throughout their school journey.
- Using our links with local providers and FE training providers
- Experiencing the world of work
- Developing transferable skills
- Developing a culture of high aspirations for all students
- Receiving extra advice, assistance and guidance where necessary

### **Provider Access Policy Statement**

---

This policy statement also sets out our arrangements for managing the access of providers to students for the purpose of giving them information about education or training. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### *Pupil entitlement*

All pupils in years 9-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

#### **Management of provider access requests**

**Procedure** - A provider wishing to request access should contact  
Maxine Spooner/Claire Lamontagne  
Everton Free School & Football College  
Spellow Lane, Liverpool L4 4DF  
0151 319 4120

[Maxine.spooner@evertonfootballcollege.com](mailto:Maxine.spooner@evertonfootballcollege.com)  
[Claire.lamontagne@evertonfreeschool.com](mailto:Claire.lamontagne@evertonfreeschool.com)



**EVERTON**  
**FREE SCHOOL &**  
**Football College**

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. These are outlined throughout this policy.

**Named Careers Leader:** Maxine Spooner/Christopher Coy

**Enterprise Advisor:** We are committed to The Careers and Enterprise Company's Enterprise Adviser Network and are linked with an Enterprise Adviser who commits on a yearly basis.



**Year 9/10/11/sixth form Careers (2021-22)**

B1: A Stable Careers Programme	<ul style="list-style-type: none"><li>• Links built with Careers &amp; Enterprise Company</li><li>• Allocated Enterprise Advisor</li><li>• Backed by SLT and Board of Governors (Teaching, Learning &amp; Care committee)</li><li>• Policy in place</li><li>• Allocated Careers leads</li></ul>
B2: Learning from Career and Labour Market Information	<ul style="list-style-type: none"><li>• Use of employer and provider information within the curriculum</li><li>• Employability websites/videos/workshops ran internally and externally</li><li>• Use of employability education - Prince's Trust Career and Enterprise/Preparation for working life qualifications</li><li>• Links with Stem for All</li></ul>
B3: Addressing the Needs of Each Pupil	<ul style="list-style-type: none"><li>• Equal Opportunities Policy</li><li>• Equality &amp; Diversity Policy</li><li>• Tracking on SIMS for annual progress and destinations</li><li>• Alumni network</li><li>• Agreed post 16 plans in place where appropriate</li><li>• Access to a range of support suitable for all students including progression to traineeships/apprenticeships</li><li>• Multi-agency communication – partnership with home schools, appropriate agencies, social workers and so on. Use a joined up approach to careers</li><li>• Ensure extra support where needed for the most vulnerable of students</li><li>• Differentiated approach where needed. SEN advice where required</li><li>• Partnership building for example EitC to access the employability and support programmes on offer</li><li>• EHC plans to focus on adulthood, to include employment</li></ul>
B4: Linking Curriculum Learning to Careers	<ul style="list-style-type: none"><li>• Subject teacher support for careers</li><li>• Personalised curriculum to develop employability knowledge and skills</li><li>• PSE/BV and PT curriculum</li><li>• Enable students to access core GCSE curriculum such as English, Maths and Science</li><li>• Use of stepping stone qualifications to enable learning and progression such as Functional Skills/Preparation for Working Life</li></ul>



# **EVERTON**

## **FREE SCHOOL & Football College**

<b>B5: Encounters with Employers and Employees</b>	<ul style="list-style-type: none"><li>• Use of Employability &amp; Enterprise qualifications</li><li>• Links with local businesses such as EitC, Everton Football Club, Peel Ports and other external agencies</li><li>• Careers talks from outside speakers</li><li>• Use of alumni</li><li>• Ensure at least one meaningful encounter with an employer in each academic year group</li><li>• Support from enterprise advisor</li><li>• Access to careers fayres and interviews, CV and interview workshops</li><li>• Access to a mentor or form tutor</li><li>• Employability workshops from local partners such as EitC, Barclays</li></ul>
<b>B6: Experiences of Workplaces</b>	<ul style="list-style-type: none"><li>• Work experience available in all year groups and as part of the study programmes post 16</li><li>• Work encounter with STEM</li><li>• Work place visits, job shadowing and social action</li><li>• Encouragement of NCS programme</li><li>• Extended work placements for AP and college students</li></ul>
<b>B7: Encounters with Further and Higher Education</b>	<ul style="list-style-type: none"><li>• University taster days</li><li>• University presentations</li><li>• Higher Education Fayre</li><li>• Access to volunteer opportunities (EitC)</li><li>• Access to EitC careers fayres each Friday through EitC – apprenticeship opportunities</li><li>• Further Education presentations</li><li>• Local training provider presentations</li></ul>
<b>B8: Personal Guidance</b>	<ul style="list-style-type: none"><li>• Careers advisor</li><li>• Personal Tutor</li><li>• UCAS mentor</li></ul>



**Sample year plan - Career Provision**

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 9	Vocational Learning F2C Inside the City (STEM/Visitor Economy) Alternative curriculum (Beyond the curriculum)	Guest speakers Alumni presentations Work experience Vocational Learning F2C Prep for Life Prince's Trust  Inside the City (STEM/Visitor Economy) Stetch/Challenge/Enjoy programme Futures Week	Vocational Learning F2C Preparation for Working Life Prince's Trust Inside the City (STEM/Visitor Economy)
Year 10	Vocational Learning F2C GCSE Prep for Life Prince's Trust Inside the City (STEM/Visitor Economy) Guest speakers Alumni presentations Work experience Employability workshops	Guest speakers Alumni presentations Work experience Vocational Learning F2C GCSE Prep for Life Prince's Trust Inside the City (STEM/Visitor Economy) Employability workshops Futures Week	Vocational Learning F2C GCSE Prince's Trust Inside the City (STEM/Visitor Economy) Guest speakers Alumni presentations Work experience Employability workshops
Year 11	Vocational Learning F2C Inside the City (STEM/Visitor Economy) Guest speakers Work experience Drop down days Initial interviews	Careers fayre Guest speakers Alumni presentations Work experience Vocational Learning F2C Inside the City (STEM/Visitor Economy) Futures week	Vocational Learning F2C GCSE Prince's Trust Inside the City (STEM/Visitor Economy) Guest speakers Alumni presentations Work experience



# **EVERTON**

## **FREE SCHOOL & Football College**

Year 12	Employability workshops CV writing Applications for work experience UCAS	Guest speakers from a variety of organisations Job and Career fayres Work experience Employability workshops (EitC and other local providers)	Guest speakers from a variety of organisations Job and Career fayres Work experience Apprenticeship opportunities EitC careers Applications for apprenticeships/jobs/further training
Year 13	UCAS events Apprenticeship opportunities – guest speakers America scholarship opportunities UCAS applications Work experience CV writing/letters Personal statements	Guest speakers from a variety of organisations Job and Career fayres Work experience	University Taster days Guest presentations Work experience